

Planning and Forecasting



WP5 - Steering committee



JOINT ACTION HEALTH WORKFORCE Firenze - May 7th 2014 (17.45 - 18.30)



Objectives of the first meeting of the steering committee

- 1. Make clear the function of the Committee.
- 2. Organization of the internal work of the group.
- 3. List of future meetings of the group (every 3 months?)





Agenda of the Steering Committee Meeting

- Introducing yourself (5')
- Definition of the persons involved (10')
- Roles and rights of the SC (10')
- Definition of internal organization flow chart (10')
- Schedule of the SC meetings (10')





Phases of the Pilot study

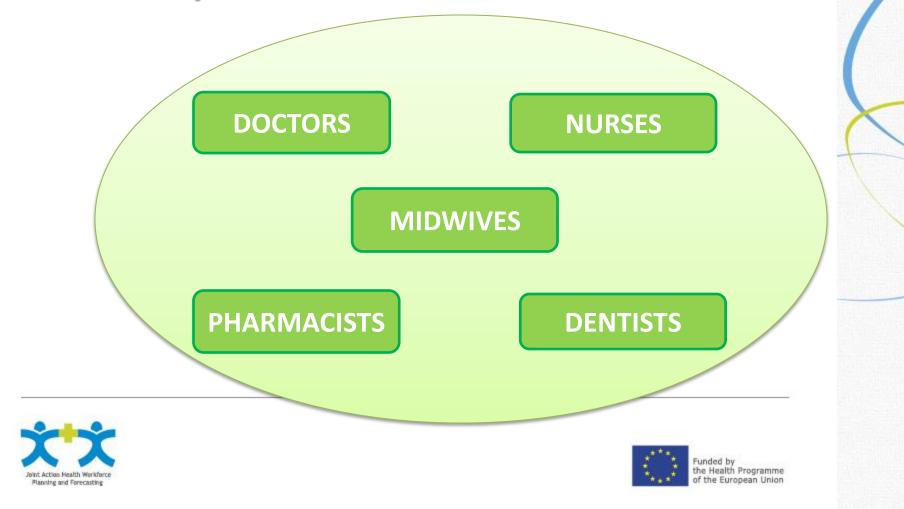






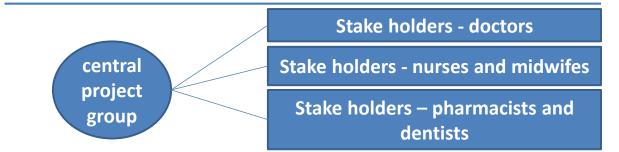
Professions

It is required that all five professionals are covered by the Pilot Studies



Project structure





regional project groups Stake holders -doctors

Stake holders - nurses and midwifes

Stake holders – pharmacists and dentists





Funded by the Health Programme of the European Union

The Steering Committee

Responsibility to coordinate the activities in the two countries and to guarantee the connections between the other work-packages involved





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Planning of the activities on three years (1)

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Dhace	A	M 7	M 8	M 9	M 10	M 11	M 12	M 13	M 14	M 15	M 1 16 1	M 1 17	M N 18	л м 9 20	M 21	M 22	M 23	M 24	M 25	M 26	M 27	M 28	M 29	M 30	M 31	M 32	M 33	M 1 34 3	VI 5	1
Phase	Activity	nov-13	dic-13	gen-14	feb-14	mar-14	apr-14	mag-14	giu-14	lug-14	ago-14	set-14	ott-14	nov-14 dic-14	gen-15	feb-15	mar-15	apr-15	mag-15	giu-15	lug-15	ago-15	set-15	ott-15	nov-15	dic-15	gen-16	feb-16	mar-16	(
1. Prepare	Create the project teams.																													1
team	Have the teams meet and share information on country or region specific information and current planning activities. Pilot study contract subscribed (Regions with WP1).																													//
	Design roles and responsibilities: who will be project leader of the pilot study; who will be point of contact in every region/country; who will work on the field.																													/ /





Planning of the activities on three years (2)

Phase	Activity	M 7	M 8	M 9	M 10		M 12	13	14	M 15			M 18		20	21		23	24				M 28	M 29	M 30	31	32		M 34	35	
		nov-13	dic-13	gen-14	feb-14	mar-14	apr-14	mag-14	giu-14	lug-14	ago-14	set-14	ott-14	nov-14	dic-14	gen-15	feb-15	mar-15	apr-15	mag-15	giu-15	lug-15	ago-15	set-15	ott-15	nov-15	dic-15	gen-16	feb-16	mar-16	/
z. Prepare	Define the draft model and discuss with the teams. Finalize the model.																														1
	Present the final model.																														1
rollollt	Visit the pilot site (Portugal and one of the italian regions).																														
	Identify training needs for the teams and train the teams.																														/
	Define the stakeholders groups.																														
	Present the model of planning and forecasting and define the role of the stakeholders groups.																														/
	Define necessity to introduce new regulations on local or central level.																														
	Define the steps for the roll out of the pilot project and create a detailed planning																														
	Define milestones and deliverables for the roll out of the pilot project.																														
	Decide how the project will be evaluated and fix indicators for the evaluation together with WP3.																														

Planning of the activities on three years (3)

Dhasa		M 7	M 8		M 10																						M N 33 3		
Phase	Activity	nov-13	dic-13	gen-14	feb-14	mar-14	apr-14	mag-14	giu-14	lug-14	ago-14	set-14	ott-14 nov-14	dic-14	gen-15	feb-15	mar-15	apr-15	mag-15	giu-15	1E	CL-Ugb		ott-15	nov-15	dic-15	gen-16	mar-16	OT-IPI
the Pilot	Start to collect information and o build up a test model. Kick-off.		Ū	ŭ	÷			-				0,				Ť					_ `		,,			Ū		_	
с	Perform the planning circle a couple of times with the stake- nolders groups.																												
	o be determined together with NP3.																												
project ir s T	Check the value of the mplementation and make suggestions to improve it. To be determined, together with he WP7																												/
5. Create the [⊤] report on the	o be determined.																												
Pilot project																													-



